



# 2026 Terms & Conditions

Scenic Rim Farming Expo is coordinated by Scenic Rim Agricultural Expo Inc. (the "Event Organiser").

## STALLHOLDER FEES

- 3m x 3m \$150 + gst (2 free tickets)
- 3m x 6m \$250 + gst (3 free tickets)
- 6m x 6m \$350 + gst (3 free tickets)
- 12m x 12m \$500 + gst (4 free tickets)
- 20m x 20m \$1000 + gst (5 free tickets).

## POWER FEES

- 1 X 10amp - \$50 + gst
- 1 x 15 amp - \$75 + gst

## COMMUNITY MARQUEE

Limited number of tables available.

## WHAT'S NOT INCLUDED

- Access to power – unless full payment and details are included at the time of application.
- Marquees for individual exhibitor sites.

Payment of exhibitor sites and power fees are due on receipt of invoice. Fees are non-refundable after 5 June 2026.

## TRADING HOURS

Exhibitors will be required to operate between the hours of 8.30am – 3pm Friday 12th June & Saturday 13th June. All exhibitors must stay operational until the conclusion of the event or otherwise organized.

## BUMP IN/BUMP OUT

All exhibitors are to be set up and ready for opening by 8am Friday 12th June. Main Bump In time will be Thursday 11th June, 8.30am – 5.30pm & Bump Out will be on Sunday 14th June, 8.30am – 12pm. Any exhibitors that choose to set up on the morning of Friday 12th June may do so, **however all sites must be assembled and ready to trade by 8am. All vehicles must be parked in the car park by 8am.**

All exhibitors are requested to check into the events office site on arrival.

Exhibitors will receive any final information and directions to your site.

**Please Note:** All sites are to be manned for the duration of the opening times to the public to allow all visitors the opportunity to speak to you. Exhibitors will be required to provide a current Public Liability Certificate for \$20 million coverage at the time of submitting the booking form.

## SITE ALLOCATIONS

Site allocations will be made according to business type. We will do our best to accommodate any requests, however as the event guide will have been printed all site allocations will be locked in.

All food/catering Exhibitors will be together in one area with separate seating and a shade/marquee. All vehicles are to be kept away from exhibitor area unless it is Bump In/Bump Out. Exhibitors will park in the main car park area which can easily be accessed through the front gate.

## SAFETY PLAN

The event organisers will assist all Exhibitors and visitors to follow any current health & safety regulations, and ask that at all times you, as Exhibitors, assist us in this regard.

## POWER REQUIREMENTS

Access to power will be limited and charges will apply. If you require power, you will need to provide us with accurate details of the equipment drawing power at your site and this MUST be included on your application form. Final requirements are due no later than 5 June. Failure to supply these details may result in no access to electricity. Electrical leads must be tagged and tested by a qualified electrical contractor within the last

12 months. Appliances not tagged and tested cannot be used.

It is essential that extension leads do not present a trip-hazard to the public. Excess cords must be coiled safely.

## USE OF GAS

The use of gas cylinders must be declared in advance. Exhibitors must comply with the Queensland Government [guidelines](#) and [checklist](#) for managing gas safely at public events.

All food outlets cooking with gas must provide a fire blanket and have at least a 20B (E) Dry Chemical Powder (or equivalent) fire extinguisher, each with current test tags. Any food vendors using a deep fryer must also have a 40B (E) Dry Chemical Powder (or equivalent) fire extinguisher.

## STALL ALLOCATION AND PRESENTATION

**Any structure erected by the exhibitor must be secured, including marquees, umbrellas, tents, awnings, signage or similar, and must be adequately weighted with at least 10kg weights.**

Exhibitors will be allocated a site at the discretion of the Event Organisers. Exhibitors MUST use the site allocated to them on the Event days, and site locations will not be amended on the day.

We encourage all exhibitors to present their products and sites in a professional manner. Exhibitors are responsible for keeping their sites and surrounds tidy and clear of rubbish.

## PAYMENTS AND CASH HANDLING

You must supply your own EFTPOS facilities and/or cash 'float', including enough change for the two days. Access to WIFI will be provided by the Event Organiser.

## PARKING

Parking will not be permitted within the event area. All vehicles must be parked in the main car park after unloading. No vehicles will be allowed to remain in the event footprint unless by prior negotiation with the Event Organizer.

## ANIMALS

Animals other than registered Assistance Dogs are NOT permitted at the event at any time with visitors/guests.

## INSURANCE/LICENCES

The Event Organisers will not be under any responsibility or liability whatsoever for damages to stands or displays by loss, damage, theft, fire etc. All exhibitors are required to have their own 'Public Liability' (& Product Liability where applicable) Insurance' for an amount not less than \$20,000,000 for the duration of the setup, during the event and dismantle periods. Proof of this insurance will need to be attached to the application form.

### Do I need a Food Licence?

For further information and to determine if you require a food licence contact Scenic Rim Regional Councils Environment & Health Department on 5540 5111.

It is the exhibitors' obligation to ensure that all Council and Government guidelines and health regulations are met, and that all appropriate food licences are obtained; and the setup of their exhibits meets all Council, health and safety requirements during trading.

## SECURITY

As the Scenic Rim Farming Expo is a licensed event, security will be on site from 1800 on Thursday 11th June to 1700 on Saturday 13th June. Security of the exhibitors' goods, including equipment etc is the sole responsibility of the trader. The Event Organiser will not be held liable for the loss or damage of property.

## WASTE & RECYCLING

This event aims to be environmentally responsible and stallholders must comply with the Queensland Government's [ban on the use of single-use plastics](#). We strongly recommend the use of biodegradable/reusable items for all food services such as bamboo/wooden cutlery, biodegradable cups and cardboard food containers. We also encourage the minimisation of waste and the use of recycled or compostable products and packaging where possible.

## ADVERSE WEATHER CONDITIONS

The event will operate in varying weather conditions and exhibitors must be prepared for adverse weather. The Event Organiser will not be held responsible for any loss, damage or injury whatsoever resulting from adverse weather conditions.

If the event is to be cancelled due to extreme weather conditions, the Event Organiser will contact exhibitors via e-mail. Announcements will also be made via social media platforms.

## SAFETY

Exhibitors must comply with all laws including workplace health and safety laws and demonstrate due diligence at all times.

Exhibitors are not permitted to consume alcohol on site unless it is within the fenced off bar area and smoking is not permitted with the event site.

The safety of our community is always at the forefront of our minds and we will continue to monitor the current Covid-19 restrictions and rules in all aspects of our planning. All events will need to comply with any Queensland Government Covid Safe directives and guidelines at the time of the event.

## PERSONAL INFORMATION COLLECTION NOTICE FOR EXHIBITORS REGARDING PHOTOGRAPHY, RECORDING, BROADCASTING AND TELECASTING OF SCENIC RIM FARMING EXPO

Scenic Rim Farming Expo (or third parties appointed by the Event Organiser) may during the course of your attendance as an exhibitor at the event broadcast, telecast, film and/or record coverage of the event.

As part of these activities, the Event Organiser or third parties appointed by the Event Organiser may photograph, video or audio record you during your attendance at the event.

Your photograph as well as images and audio recording of you forming part of the recordings may be treated as personal information under the *Information Privacy Act* (QLD) where your identity is clear or can reasonably be ascertained from that image or recording.

Third parties may be appointed by the Event Organiser to broadcast, publish, license or use any photographs, film, recordings or images of you taken at the event they have collected or provided to them by Scenic Rim Farming Expo on any media (including social media) including event coverage, marketing or promotional purposes:

- a) Coverage of this event; and
- b) Current and future event marketing and promotion.

The Event Organiser (or third parties appointed by the Event Organisers) may disclose the photographs and recordings to members of the public by broadcasting, publishing and using the information on any media (including social media). Individual members of the public may view the photographs and recordings (for example, on a social media website).

The photographs, films, recordings or images collected by the Event Organisers may also be stored by Scenic Rim Farming Expo or third parties for the purposes of each of the potential uses or disclosures. Servers on which the information is stored may be located overseas (i.e. outside Australia). Scenic Rim Farming Expo, the third parties and anyone acquiring from them a right to use the material are not liable to you in way for its use.

Where Scenic Rim Farming Expo (or third party nominated by Scenic Rim Farming Expo) covers your event, Scenic Rim Farming Expo will display the above collection notice in a prominent position at the event including the entrance to the event.

#### PERSONAL INFORMATION COLLECTION NOTICE FOR EXHIBITORS – PERSONAL INFORMATION PROVIDED AS PART OF APPLICATION AND ADDITIONAL POTENTIAL PRIVACY ABLIGATIONS OF EXHIBITORS

Following your completion of this application from, Scenic Rim Farming Expo will store in its records information in relation to your application including the contact name and contact details provided and may use this personal information for the purposes of contacting the nominated individuals(s) in relation to: the consideration and outcome of your application; matters concerning the operation and holding of the event and the operation of your store generally; and post event research and marketing of future events to exhibitors. You may receive correspondence from Scenic Rim Farming Expo for these purposes by post, phone or email. Scenic Rim Farming Expo will not disclose your personal information to any third party unless it is authorized to do so under *the Information Privacy Act 2009*.

Exhibitors *may* have additional responsibilities to comply with the Commonwealth Governments *Privacy Act 1988* in carrying out activities involved in operating your site. This legislation applies to certain businesses including small business operators in particular circumstances. You must obtain your own independent advice in relation to complying to any obligations you have under the Commonwealth Government's *Privacy Act*. Scenic Rim Farming Expo bears no responsibility for providing you with advice about how to comply with any responsibilities you have under the Commonwealth Government's *Privacy Act*.

#### ACCOMODATION FOR EXHIBITORS

Harrisville is part of the beautiful Scenic Rim. Harrisville and the surrounding area have a variety of BnB's, including the Royal Hotel which has limited accommodation/camping. We do request that you **DO NOT** sleep at your site overnight.

Please find some links which may be helpful for finding some accommodation within the Scenic Rim.  
<https://www.destinationscenicrim.com/>  
<https://www.visitscenicrim.com.au/>

### Exhibitor Checklist

Please make sure you have:

- Thoroughly read through the Terms & Conditions
- Completed the online application form
- Attached a copy of your Public/Product Liability Insurance (to the online application form)
- Attached any relevant licences as stated in the Terms & Conditions (to the online application form)

Scenic Rim Agricultural Expo (T/A Scenic Rim Farming Expo) will contact you in due course to advise of your application and site information.

*Thank you for your application*